

## High School Technology Standards – Bremen Public Schools

	9th	10th	11th	12th
Views or uses linear slide show	O	M	M	M
Creates linear slide show	O	O	M	M
Plans multimedia project	O	O	M	M
Works as part of team to create multimedia project	O	O	M	M
Takes digital images	O	O	O	M
Uses basic drawing tools	R	O	O	M
Determines target audience, goal and purpose of presentation	O	O	M	M
Uses email for projects	O	O	M	M
Uses word processing software	M	M	M	M
Uses Sites that are bookmarked	M	M	M	M
Launches a browser and Navigates	M	M	M	M
Enters URLs and adds Bookmarks	O	M	M	M
Prints/Saves only needed text	O	M	M	M
Follows and practices netiquette	O	O	M	M
Participates in project teams	O	O	M	M
Uses grade level appropriate Search Engines	M	M	M	M
Evaluates sites and information for validity and accuracy	O	O	M	M
Selects appropriate online tools for research	O	O	M	M
Uses basic and Boolean search techniques	O	O	M	M
Copies and pastes text or images from Internet and multimedia sources	M	M	M	M
Cites variety of multimedia sources correctly	O	O	M	M
Uses multiple resources to identify a problem or question to be researched or resolved	R	O	O	M
Evaluate the accuracy, relevance, appropriateness, comprehensiveness, and bias of resources	R	O	O	M
Uses spreadsheet or database software for data collection	R	R	O	M
Uses multiple resources to help solve a problem or question.	O	O	M	M
Uses and Understands Acceptable Use Policy	M	M	M	M
Follows rules for technology use	O	M	M	M
Works cooperatively and collaboratively with others when using technology	O	O	M	M
Follows personal safety on the internet (not typing personal information)	M	M	M	M
Exhibits legal and ethical behaviors when using information and technology and discusses consequences of misuse	O	O	O	M
Understands and follows proper use of copyrighted materials	O	O	O	M
Cites resources properly	O	O	M	M
Uses input devices (mouse, keyboard, camera, slate)	M	M	M	M
Uses a multimedia resource to support learning.	O	O	M	M
Opens and Quits an Application	M	M	M	M
Works independently or in pairs on computer	M	M	M	M
Uses keyboard efficiently and effectively	M	M	M	M
Makes informed decisions in choosing the most appropriate technology resources	O	O	M	M
Saves and finds files and folders	M	M	M	M
Identify hardware/software problems	O	O	O	M

I = Introduce the skill R= Reinforce the skill O = On-going M = Mastery