

**BREMEN PUBLIC SCHOOLS  
BOARD OF SCHOOL TRUSTEES  
REGULAR MEETING MINUTES  
January 3, 2012  
Lion's Den—Bremen High School**

Bremen Public Schools Mission Statement

The Bremen Public School community works collaboratively to provide a safe, nurturing environment where students are empowered academically and socially to succeed in life.

**I. OPENING OF MEETING**

- A. The meeting was called to order by President Jordan. Those present included: Board members – Jill Hassel, Todd Stuckman, and Chuck Klockow; Frankie Merritt was absent; Superintendent Russ Mikel; staff members and patrons. A prayer and the Pledge of Allegiance were offered by Jill Hassel.

Jill Hassel moved to amend the agenda to add:

- I. H. Approve minutes from December 6, 2011 Executive Session
- V. B. Board of Finance Meeting to receive and review the investment report of the Bremen Public Schools by the investment officer.

- III. 10. Retirement

10.1 Kate Johnson—Intent to retire effective in June at the end of this (2011/12) school year.

Jack Jordan seconded the motion; motion carried 4-0.

- B. Election of Officers:

- 1. Jill Hassel moved to elect Jack Jordan as Board President, Chuck Klockow seconded motion; motion carried.
- 2. A motion was made by Chuck Klockow to elect Todd Stuckman as Board Vice-President; Jill Hassel seconded motion; motion carried.
- 3. Todd Stuckman moved to elect Jill Hassel as Board Secretary, Jack Jordan seconded motion; motion carried.
- 4. Jack Jordan moved to elect Chuck Klockow as the President of the Board of Finance, Frankie Merritt as the Secretary to the Board of Finance and Todd Stuckman as a Member of the Board of Finance, Jill Hassel seconded the motion, motion carried.

- C. A motion was made by Chuck Klockow to approve the minutes of the December 6, 2011 Regular Session Board meeting. The motion to approve was then seconded by Todd Stuckman; motion carried 3-0, Jill Hassel abstained.

- D. Todd Stuckman moved to approve claims 1583 through 1749 as presented. The motion was seconded by Chuck Klockow. Motion carried 4 – 0.

- E. Mr. Mikel presented the General Fund Comparison.

- F. Visitors were welcomed.

- G. There were no patrons with comments concerning the Agenda Items.

- H. A motion was made by Jack Jordan to approve the minutes of the December 6, 2011 Executive Session Board meeting. The motion to approve was then seconded by Jill Hassel; motion carried.

## II. STAFF REPORTS

### A. Staff Reports—

1. Mr. Larry Yelaska reported to the board that on January 18<sup>th</sup> the 2c window will close, marking the half way point of the instructional calendar. ISTEP prep work will kick off approximately 20 days prior to the start of testing. The administration will take an opportunity during this time to conduct test talks, each taking about 5 minutes per student, with all students' grades 3<sup>rd</sup>-8<sup>th</sup>. They will focus on past test performance and good test taking strategies, this is an excellent way to build excitement for the testing and show students the importance of performing their best. Several of the elementary classrooms have introduced the IPAD cart that was obtained through a federal grant; the students are excited to learn the many skills such as: time, money, addition, subtraction and multiplication to name a few, that they are being taught on these devices. One class has enjoyed them so much that they have requested them as a reward for their good behavior system; it is very exciting to have this technology available in the building. It is anticipated that the use of the cart will increase greatly as teachers become familiar with ways to incorporate them into their lessons. On January 13<sup>th</sup> BPS will participate in the statewide ISTEP stress test. This test will test the online capabilities on both the school end and with the state's server system. All 5 computer labs as well as other areas with access to computers and several laptops will be testing at the same time during this stress test. The students' responses to the questions will not be important to the testing procedure; the sole purpose is to test the online capabilities of the system. All 7<sup>th</sup> and 8<sup>th</sup> graders will test online this year and if the schedule allows other grade levels will be testing online for optimal testing conditions.
  
2. Mr. Bruce Jennings informed the board that member of the BHS Administration Team and Technology Department met with Apple representatives regarding the One-to-One Initiative on December 13<sup>th</sup>. Then on December 15<sup>th</sup> selected staff members made a visit to Garrett High School to examine their One-to-One Initiative. BHS hosted the annual Holy Walk event December 16<sup>th</sup>-17<sup>th</sup>. Christmas Vacation occurred at BPS December 19<sup>th</sup>-January 2<sup>nd</sup>. On Monday January 9<sup>th</sup> the senior class will hold a meeting regarding preparing for Commencement during Bonus Period. The English 10 & Algebra I ECA re-takes will also begin on that date. The junior class will hold a meeting on Monday January 16<sup>th</sup> to discuss scheduling classes for 2012-13, during Bonus Period. On Saturday January 14<sup>th</sup> the BHS Student Council will sponsor the Winter Semi-formal Dance beginning at 8:00 PM in Gym A. On Monday January 16<sup>th</sup> the Bi-County Basketball Tournament Week Begins with the championship games being held on Saturday January 21<sup>st</sup> at LaVille.

## III. PERSONNEL

1. Resignations – None
2. Transfers – None
3. Reassignments – None

4. Change in Status – None
5. New Contracts –  
Chuck Klockow moved to accept the following new contracts as presented:
  - 5.1 Mike Huppert—HS Softball Head Coach
  - 5.2 Ryan Eakins—HS Boys Golf Head Coach
  - 5.3 Bo Hundt—HS Baseball Head Coach
  - 5.4 Adam Binkley—HS Baseball Assistant CoachTodd Stuckman seconded the motion; motion carried 4-0
6. Leave Requests—None
7. Board Appointments
  - 7.1 Jill Hassel moved to accept Mr. Mark Wagner as Legal Counsel, Jack Jordan seconded motion; motion carried.
  - 7.2 Jack Jordan moved to accept Mrs. Stephanie Pittman as Treasurer-\$200,000 Bond. Todd Stuckman seconded, motion carried.
  - 7.3 Todd Stuckman moved to accept Miss Terri Biddle as Deputy Treasurer -\$25,000 Bond, Chuck Klockow seconded motion; motion carried.
8. Other
  - 8.1 A motion was made by Jill Hassel to accept the appointment of three (3) employees authorized to open bids as Russ Mikel, Stephanie Pittman and Terri Biddle as presented, Todd Stuckman seconded motion; motion carried 4-0.
  - 8.2 Jack Jordan moved that the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month at 7:00 PM will be the dates and times of the 2012 Regular Session Board Meetings, Chuck Klockow seconded motion; motion carried.
9. Volunteer's-FYI
  - 9.1 Andrew Krost—HS Volunteer Wrestling Coach
  - 9.2 Travis Meister—HS Volunteer Wrestling Coach
  - 9.3 Andy Pinter—HS Volunteer Wrestling Coach
  - 9.4 Nathan McKenzie—HS Volunteer Wrestling Coach
  - 9.5 Mark Wagner—HS Girls Tennis Volunteer Assistant Coach
10. Retirement
  - 10.1 Jill Hassel moved to accept Kate Johnson—HS Art Teacher, intent to retire effective in June at the end of this 2011/12 school year. Jack Jordan seconded motion; motion carried 4-0.

#### **IV. OLD BUSINESS**

- A. There was a review and discussion on the proposed action plans of the 2011-14 Strategic Plan.

#### **V. NEW BUSINESS**

- A. A motion to approve the revisions to the BHS Course & Program Guidebook for 2012-13 as presented was made by Jill Hassel, Todd Stuckman seconded the motion; motion carried.

- B. The Board of Finance Committee received and reviewed the investment report for Bremen Public Schools.

**VI. OTHER MATTERS THAT CAME BEFORE THE BOARD**

- A. There will not be a board meeting on Tuesday January 17<sup>th</sup>, 2012
- B. There will be an Executive Session Meeting in January at 6:00 PM at the Administration Office.

**VII. ADJOURNMENT**

- A. There being no further business, Jill Hassel moved for adjournment 9:01 PM. Jack Jordan seconded the motion; motion carried.

- B. Upcoming Board Meetings

Executive Session to be held in January 2012 at 6:00 PM.

The next regularly scheduled Board meeting will be held on February 7, 2012.

\_\_\_\_\_  
Jack Jordan, President

\_\_\_\_\_  
Todd Stuckman, Vice President

\_\_\_\_\_  
Jill Hassel, Secretary

\_\_\_\_\_  
Frankie Merritt, Member

\_\_\_\_\_  
Chuck Klockow, Member

**BREMEN PUBLIC SCHOOLS CORE VALUES**

° MUTUAL RESPECT ° CARING SCHOOL COMMUNITY ° GREAT EXPECTATIONS